

HEAD OFFICE

303 Church Street
Private Bag X 44
MOGWADI 0715
Telephone: (015) 501 0243/4
Fax no : (015) 501 0419
E-mail: info@molemole.gov.za



Molemole Municipality

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
MOREBENG 0810
Telephone : (015) 501 2371
Fax no : (015) 397 4334

www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Ralephenya T.D

Ref: TECH/8/1/1/01

03 August 2021

REQUEST FOR QUOTATION

REQUEST FOR QUOTATION FROM SERVICE PROVIDERS WHO ARE REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD) FOR PHASE 1 MIG-MIS BACKLOG ERADICATION, COMPLETION/RETENTION REPORTING ON CURRENT AND PREVIOUS PROJECTS WITH HANDS-ON SUPPORT FOR PROJECT MANAGEMENT FOR 2013/2014; 2014/2015; 2015/2016 FINANCIAL YEARS AS PER COMPULSORY LETTER FROM COGTA DATED 25TH NOVEMBER 2020.

Management and Support On the Following

| ITEM | DESCRIPTION | UNIT | QUANTITY | RATE | AMOUNT |
|---------------------|--|------|----------|------|--------|
| 1 | Backlogs Eradication & Hand-On Support | | | | |
| | 1.1 MIG-MIS backlog Eradication and Data Modelling | Sum | Period | | |
| | 1.2 Complete Project Lifecycle as Per Project Status/Stage | Sum | Period | | |
| | 1.3 Reporting | Sum | Period | | |
| | 1.4 Fund Administration Module Reporting | Sum | Period | | |
| | 1.5 Any Other Expenses(Specify) | | | | |
| Sub Total | | | | | |
| Total Amount | | | | | |

The following documentation should accompany your quotations:

- The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]
- Include in the quotation, the Master Registration Number or Tax compliance status pin
- Certified COPY BBBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)
- Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner

Stage 1: Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBEE).

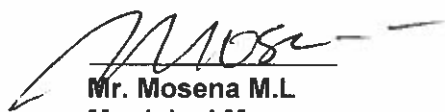
| Criteria | Weights | Applicable values |
|---|----------------|---|
| Proposed detailed plan/Scope as per Sub-Items (1.1)-(1.5) above, with at least three reference letters on similar program/project MIG/MIS). | 100 | Poor = 1 Average = 2 Good = 3 Very good = 4 Excellent = 5 |
| Attach a maximum of 03 projects only | | |
| Total | 100 | |

The following conditions will apply:

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA of 2000, BBEEA of 2003 and Preferential Procurement Regulation of 2017.
- f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Mr. Phaahla K** at **015 501 2338** between **08:00 and 16:00**. All quotations should be submitted at Mogwadi Municipal Tender Box by the latest **10th August 2021 at 11:00**, clearly marked "**MIG-MIS MANAGEMENT AND BACKLOG ERADICTAION**". No quotation will be accepted after the closing date.

Molemole municipality reserves the right to accept any quotation.



Mr. Mosena M.L
Municipal Manager
Ref- Tech: 8/1/1/01

Vision: A developmental people driven organization that serves its people

Misslon: To provide essential and sustainable services in an efficient and effective manner